

A meeting of the

WECA Overview & Scrutiny Committee

will be held on

Date: Wednesday, 2 October 2019

Time: 10.30 am

Place: Council Chamber, Bath Guildhall, High Street, Bath BA1 5AW

Notice of this meeting is given to members of the West of England Overview and Scrutiny Committee as follows

Cllr Brian Allinson, South Gloucestershire Council
Cllr James Arrowsmith, South Gloucestershire Council
Cllr John Ashe, South Gloucestershire Council
Cllr Stephen Clarke, Bristol City Council
Cllr Winston Duguid, Bath and North East Somerset
Cllr Geoff Gollop, Bristol City Council
Cllr Gary Hopkins, Bristol City Council
Cllr Carole Johnson, Bristol City Council
Cllr Hal MacFie, Bath and North East Somerset Council
Cllr Brenda Massey, Bristol City Council
Cllr Mhairi Threlfall, Bristol City Council

Copies to North Somerset Council representatives:

Cllr Nigel Ashton
Cllr Mike Bird
Cllr Huw James

Enquiries to:

Ian Hird / Tim Milgate
West of England Combined Authority Office
3 Rivergate
Temple Quay
Bristol, BS1 6EW
Email: democratic.services@westofengland-ca.gov.uk
Tel: 0117 332 1486

Members of the public may:

- Attend all WECA Committee and Sub-Committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five clear working days before the date of the meeting
- Inspect agendas, reports and minutes of WECA Committees and Sub-Committees for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period of up to four years from the date of the meeting.
- Have access to the public register of names, addresses and wards of all Councillors sitting on WECA Committees and Sub-Committees with details of the membership of all Committees and Sub-Committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of WECA, Committees and Sub-Committees
- Have access to a list setting out the decision making powers the WECA has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above to which you have a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the authority works please contact Democratic Services, telephone 0117 332 1486 or e-mail: democratic.services@westofengland-ca.gov.uk

OTHER LANGUAGES AND FORMATS

This information can be made available in other languages, in large print, braille or on audio tape.

Guidance for press and public attending this meeting:

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

AGENDA

1. WELCOME & INTRODUCTIONS

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

4. MINUTES OF PREVIOUS MEETING

To confirm the minutes of the previous meeting of the committee as a correct record.

5. ITEMS FROM THE PUBLIC (QUESTIONS; PETITIONS; STATEMENTS)

Questions:

Any member of the public can submit a maximum of 2 written questions. Questions should be addressed to the Chair of the committee and sent to democratic.services@westofengland-ca.gov.uk

For the 2 October meeting, questions must be submitted and received by the deadline of **5.00 pm on Thursday 26 September 2019**.

Under the direction of the Chair, wherever possible, written replies to questions will be sent to questioners by the end of the working day prior to the meeting.

Petitions / statements:

If you wish to present a petition or make a statement at this meeting, you are required to submit this in writing by 12 noon on the working day before the meeting to democratic.services@westofengland-ca.gov.uk

For the 2 October meeting, this means that your petition/statement must be submitted and received by **12 noon on Tuesday 1 October 2019**. Please note that one statement per individual is permitted.

Statements will be listed for the meeting in the order of receipt. In presenting a statement at the meeting, members of the public are generally permitted to speak for up to 3 minutes each if they so wish. The total time available for the public session at committee meetings is 30 minutes. Within the time available, every effort will be made to enable individuals to verbally present their statements; at the discretion of the Chair, speaking time may sometimes be reduced depending on how many public items are received.

Please note that all public items will be circulated in advance of the meeting to the committee members.

6. CHAIR'S BUSINESS / ANNOUNCEMENTS

7. 2018/19 CITY REGION DEAL PERFORMANCE (20 MINS)

Report enclosed.

8. EMPLOYMENT & SKILLS PLAN IMPLEMENTATION (20 MINS)

Report enclosed.

9. FUTURE BRIGHT PROJECT UPDATE (20 MINS)

Report enclosed.

10. INFRASTRUCTURE UPDATE - DELIVERY OF WECA INVESTMENT PROGRAMME / STRATEGIC PROJECTS & ESTABLISHMENT OF PROGRAMME MANAGEMENT OFFICE (10 MINS)

Report enclosed.

11. REVIEW OF 4 OCTOBER 2019 WECA COMMITTEE AND JOINT COMMITTEE REPORTS (40 MINS)

Report enclosed.